

## ***Module 4: Providing Continuous Feedback***

- **Objective:** Give and request feedback effectively using Lattice.
- **Content:**
  - Using the feedback tool: <https://help.lattice.com/hc/en-us/articles/1500000635042-Use-the-Feedback-Tool>
    - Choosing public vs. private feedback.
    - Writing effective feedback (specific, timely, action-focused).
  - Requesting feedback from peers or team members.
  - Real-life feedback examples.
  - Resource: giving feedback <https://help.lattice.com/hc/en-us/articles/7021206485271-Give-Feedback> from Lattice University. Work Instruction: <https://help.lattice.com/hc/en-us/articles/1500000955541-Why-Use-Feedback>
- **Practical Exercise:** Provide feedback to a direct report and request peer feedback.