Module 2: Setting and Managing Goals

- **Objective:** Learn how to create, manage, and align goals using Lattice.
- **Content:**
    - PowerPoint: Lattice Goals for Managers 2.8.23.pptx.
    - Steps to create a goal:
        - Navigate to the "Goals" tab.
        - Create and define SMART goals.
        - Align individual goals with company objectives.
    - Tracking progress and providing updates.
    - Resource: Creating a Goal tutorial from Lattice University. Work Instruction: Step-by-Step Guide to Creating SMART Goals.
- **Practical Exercise:** Create a goal for a direct report and update its progress.